

REGULATIONS FOR MASTER'S PROGRAMME IN PUBLIC POLICY

1. NAME, SCOPE AND APPLICATION:

- (1) These regulations may be called Regulations for Master's Programme in Public Policy (MPPP Regulations in short).
- (2) These regulations will apply to academic, administrative and examination governance and related matters concerning the MPPP. Academic Administration Department (AAD) shall be central to the implementation of the same.
- (3) The said regulations shall apply to all students enrolled in the Master's Programme for Public Policy (MPPP) and to all those who are engaged in administering, executing and implementing the programme including the concerned faculty, research staff, administrative staff and related departments of the University, including the Examination department, and also to the supporting faculty and staff of the Centre for the Study of Social Exclusion and Inclusive Policy (CSSEIP), which is anchoring this programme.
- (4) These regulations will replace the existing regulations, which were adopted by Academic Council and Executive Council in 2016.

2. NATURE OF THE PROGRAMME AND ADMISSION OF STUDENTS:

- (1) The MPPP shall be a two year interdisciplinary course offered by full time and visiting faculty members drawn from multiple disciplines such as Economics, Political Science, Law, Sociology, Development Studies, Planning, Administration and emerging disciplines that contribute to knowledge and skills in the dynamic area of public policy.
- (2) Admission will be open to students who have completed their Bachelor's degree in any discipline from a recognised university.
- (3) Applications for the programme will be invited through public advertisement and not more than sixty students will be admitted in each academic year through a prescribed competitive examination, while providing for the richness of diversity in accordance with university norms.

3. COURSE CONTENT AND CREDITS¹:

- (1) The MPPP will be a two year residential programme carried out over six trimesters and will consist of 84 credits spread over class room teaching hours (IN SECTION 4), elective courses (IN SECTION 5), seminars (IN SECTION 6), value addition courses (IN SECTION 7), field work & client led projects (IN SECTION 8), and research based dissertation (IN SECTION 9). Core subjects and other academic details including disaggregated assignment of

¹ The number of credits [84] for the MPPP course mentioned in the new Section 3(1) will apply to the MPPP batches starting from MPPP 2020-22. The number of credits for the MPPP course [82] and for the Dissertation [12], as mentioned in the corresponding section in the original Regulations [Section 3(1)], will continue to be applicable to MPPP 2019-21.

credits are indicated in Schedule-I. In the case of unforeseen circumstances the total no. of credits offered by the University will not be less than 74 credits.

- (2) The course will be taught by regular faculty, visiting faculty and subject experts invited by the university from a multi-disciplinary background with continuous effort to maximise the inter-disciplinary approach.
- (3) The teaching calendar will be as indicated in Schedule-I.

4. CLASSES

(1) Number of Classes

(a) Classes shall be held for each course in proportion to the credits attached to the course (Schedule I). One credit is equivalent to 15 classroom contact hours.

(b) Every student shall attend minimum of 75% of classes held in every course, including elective, seminar and value addition courses.

(c) Failure to attend the minimum number of classes in any mandatory course in the academic year will lead to compulsory re-registration in the said course in the next academic year. The student will have to compulsorily make up the shortfall of attendance.

(d) Failure to attend the minimum number of classes in any elective or seminar course, the student will have to compulsorily re-register for the same course, make up the shortfall of attendance, and fulfil all evaluation components.

(e) In case the same elective or seminar course is not offered again, the student will have to compulsorily re-register for an alternate course, fulfil the attendance requirement of 75%, and fulfil all evaluation components.

(f) Without requisite attendance, student shall not be allowed to appear for the final examination.

(g) Failure to put in minimum required attendance in more than one course in a single academic year will lead to compulsory re-admission to the same class. In case of re-admission, the student shall fulfil all attendance and evaluation requirements *de novo*.

Illustration: If a student has less than 75% attendance in two courses in the first year, the student shall be compulsorily re-admitted to the first year, and shall not be promoted to the second year.

(h) If a student has less than 75% attendance in only one course, he/she will be promoted to the next higher class subject to other provisions herein with a requirement to attend required number of classes from previous year to redress the deficit attendance requirement. If the student has passed in the previous year, the marks obtained in the previous year will be carried forward.

(2) Condonation on Medical Grounds:

(a) Shortage of attendance on medical grounds shall be considered for condonation only when a student falls short of attending 75% of the classes in a particular course, but has still attended at least 66% of the classes in that same course. Students seeking condonation of shortage of attendance on medical grounds shall submit an online application supported by a Certificate from the Doctor, or in cases of hospitalisation - from the Hospital in question, along with the Discharge Summary and the same shall be attested by the NLSIU Doctor.

The condonation on medical grounds shall be granted only when the student is incapacitated, such that he/she cannot attend classes. The University shall verify the same. No condonation will be granted if the doctor / hospital fails to certify such illness. The application for condonation shall be submitted to the AAD within 6 days of resuming the classes.

(b) Condonation under other special circumstances: A student may seek condonation of attendance shortage on grounds such as bereavement or serious illness in the immediate family, only if a student falls short of attending 75% of the classes in a particular course but has still attended at least 66% of the classes held in the same. Students are required to produce proof of relationship and circumstances along with an online application for condonation to the AAD. The University shall verify the same.

(3) Attendance Status

The attendance status of every student shall be updated on the online portal. Students are required to check their attendance on the same.

5. ELECTIVE COURSES:

- (1) To successfully complete the MPP programme, each student has to compulsorily undertake any four elective courses offered. Depending on the availability of faculty resources and student interest, up to twelve courses may be offered from which student shall make these choices.
- (2) Elective courses offered by MPPP may be made available to LL.M., and B.A. LL.B. (Hons.) students and vice versa, subject to the approval of the Council for Master's Programme in Public Policy, PG Council (LL.M.) and UG Council.
- (3) Unless otherwise approved by the MPPP Council, all elective courses must cover a minimum of 40 class hours.
- (4) Submission: The deadline for written submission of elective course shall be one week before the commencement of the end trimester examination. The specific date for the submission shall be notified by the concerned subject teacher. Submission after the deadline shall be awarded "Zero" marks.
- (5) The results of the seminar courses including the written submission marks shall be announced along with the results of the regular courses.

- (6) Evaluation of elective courses shall have minimum of three sub-components and maximum of six sub-components. No sub-component shall exceed more than 40% marks. The plan of evaluation should be presented as part of course structure, and approved by the council.
- (7) All requirements for elective courses, such as presentations and written exams, must be completed in the same trimester and cannot under any circumstances be deferred to the following trimester(s).
- (8) Except in exceptional circumstances, the number of students in each elective course shall not be less than 10 and not more than 30.

6. SEMINAR COURSES

- (1) Seminar courses shall not be taught courses, rather guided reading of scientific papers by seminar participants and reporting of findings of original fieldwork or research shall form the content of seminar courses.
- (2) The duration of seminar courses shall be determined by the credit weight (i.e., 1 credit = 15 hours).
- (3) The evaluation of seminar courses may follow innovative approaches, but shall largely follow the evaluation scheme of electives. The scheme of evaluation shall be approved by MPPP Council.

7. VALUE ADDITION COURSES:

Students may enrol for non-mandatory value addition courses subject to a maximum of four per academic year, if and when offered. Transcript may record successful completion of such value added courses which will have nothing to do with the calculation of CGPA. Such courses will be notified by MPPP Council.

8. FIELDWORK AND CLIENT-LED PROJECTS

- (1) **Fieldwork:** 4 weeks of stay in a community at the beginning of second trimester (Field Diary signed by the nodal agency to be submitted):
 - Activity 1: Proposed Action plan : 20 marks
 - Activity 2: Studying a theme/Intervention – Oral presentation : 40 marks
 - Activity 3: Written submission of the field work – 40 marks
- (2) **Client-Led Projects:** 4 weeks of stay with the client organization (Field diary to be submitted signed by the nodal agency)
 - Activity 1: Oral presentation of the project : 40 marks
 - Activity 2: Written submission of the project – 60 marks

9. DISSERTATION

- (1) In the second year of Master's Programme in Public Policy students are required to work on a research project and submit a dissertation. This dissertation is evaluated for 10 credits².
- (2) Dissertation Monitoring Committee (DMC) appointed by Vice Chancellor from time to time will carry out the administration of sub-sections contained in section 9. Broad guidelines for the functioning of DMC are provided in subsections 9 (3), (4), (5), (6), (7) & (8). DMC shall provide detailed guidelines to students, subject to the approval of MPPP Council.
- (3) **The dissertation must demonstrate the following :**
 - (a) That it is the outcome of original research;
 - (b) Capacity to identify a research problem in the particular domain of public policy chosen for the study;
 - (c) Familiarity with relevant research literature on the subject matter and to critically engage with it;
 - (d) Ability to design a research project and apply appropriate research methods to address the research question(s) raised;
 - (e) Ability to analyse the data to answer the research question(s) and to draw conclusions from such analysis; and
 - (f) Ability to apply conceptual tools and theories appropriate to examining, explaining, and understanding of the policy domain chosen.
- (4) The dissertation must be approximately 50 pages, and not more than 70 pages, inclusive of the text, footnotes/endnotes, illustrations (figures, charts, maps, and diagrams), tables, and bibliography/references. In addition, each dissertation may use up to 20 pages of appendix matter³.
- (5) Supervision
 - (a) For each student, a supervisor will be appointed in the beginning of second year. The supervisor will guide the student in the formulation of the research design, and in collection and analysis of requisite data. The supervisor is expected to ensure that the student's research work is based upon accepted ethical practices of social research.
 - (b) Every student is entitled to approximately 15 hours of face-to-face consultation with the supervisor, or the equivalent if part of the supervision is conducted via email. The

² The new Section 9(1) will apply to the MPPP batches starting from MPPP 2020-22. The corresponding section in the original Regulations [Section 7(1)] will continue to be applicable to MPPP 2019-21.

³ The new Section 9(4) will apply to the MPPP batches starting from MPPP 2020-22. The corresponding section in the original Regulations [Section 7(3)(a) and (b)] will continue to be applicable to MPPP 2019-21.

supervisor in consultation with the student will define the ground rules of supervision⁴.

(6) Timeline

- (a) The workshop on ‘research proposal writing’ taught in the third trimester helps students to finalise her/his research proposal. Among other things, this proposal must delineate a study plan for the rest of the year (data collection, plan of analysis, resources required for study, etc.). The proposal must also contain a substantial portion of survey/review of literature that will go into a suitable chapter of the dissertation.
- (b) In the fifth trimester, each student has to register for a ‘dissertation seminar’ which will be announced in the beginning of trimester four. Dissertation seminars will be group work under the guidance of a faculty member, and will be evaluated separately from dissertation.
- (c) Each student has to make a presentation of her/his research proposal to a committee of two faculty members including the supervisor, who will evaluate the written proposal and its oral presentation. This evaluation of the proposal should be completed within the first three weeks before the commencement of fifth trimester.
- (d) In the fifth trimester, students must finalise the protocols, details of sources of data and accessibility to the same, data collection tools if fieldwork is planned. Each student must give a progress seminar reporting these progresses prior to the commencement of sixth trimester. One week prior to the progress seminar, a write-up on the methodology adopted in the study and experiences in the field must be submitted. This write-up and its oral presentation will be evaluated by a committee of two faculty members including the supervisor.
- (e) Analysis of the data and preparation of the dissertation takes place in sixth trimester. The dissertation, complete in all respects, must be submitted at least one month prior to the close of the final year of the academic programme. The dissertation will be evaluated by a committee of two faculty members including the supervisor. Further, each student must appear for the viva-voce to be conducted by the above committee.

- (7) **Evaluation of Dissertation:** Viva for dissertation by two internal faculty members including supervisor. Standard marking scheme for dissertation shall be ordinarily as follows⁵:

⁴ The new Section 9(5) omits a sub-section from the original Regulations, which allowed for external co-supervisors. This provision on external supervisors from the original Regulations [Section 7(4)(c)] will continue to be applicable to MPPP 2019-21.

⁵ The dissertation marking scheme in new Section 9(7)(a) to (d) will apply to the MPPP batches starting from MPPP 2020-22. The dissertation marking scheme as per the corresponding section in the original Regulations [Section 7(6)(a) to (d)] will continue to be applicable to MPPP 2019-21.

- (a) Research Proposal to be evaluated by two internal faculty members, including the supervisor within three weeks after the commencement of fifth trimester – 50 marks.
- (b) Progress Seminar after the data collection within the first week after the commencement of sixth trimester by two internal faculty members, including supervisor – 50 marks.
- (c) Evaluation of written dissertation before the closing of sixth term – 100 marks.
- (d) Viva voce of the final written dissertation – 50 marks.

(8) **Dissertation Submission - stages of revisions:** The outcome of final evaluation of dissertation could be one of the following and students have to carry out the corresponding action to complete the dissertation process.

- (a) Accepted without any revisions: Submit two bound copies of the dissertation and its soft copy on a compact disc.
- (b) Returned for minor revisions: Undertake the revisions and after approval from the supervisor submit two bound copies of the dissertation.
- (c) Returned for major revisions: Undertake the revisions with the help of the supervisor and submit the revised copy for approval by the examining committee. Upon approval, submit two bound copies of the dissertation.
- (d) However, all revisions and submission of the dissertation must be completed by the end of the academic year, on a specific date notified by the Examination Department.
- (e) The final dissertation, after the approval by the examining committee, shall be submitted to the Examination Department in hard copy along with TURNITIN Report and electronic soft copy of the same must be mailed to mpppdissertation@nls.ac.in

10. EXAMINATION AND EVALUATION

(1) Examination Scheme

- (a) Written examination shall be held at the end of each trimester.
- (b) Courses with projects: written examination 50 marks; 20 marks for internal assessment and 30 marks for projects (20 marks written submission, 10 marks viva-voce).
- (c) Courses without projects: final written examination shall have minimum of 60 marks or maximum of 70 marks; internal assessment marks is maximum for 40. The teacher shall, with the prior approval of the Council for Master's Programme in Public Policy (MPPP), include in the course outline the scheme of internal assessment.
- (d) Schedule of Examinations: Schedule of Examination for each trimester shall be announced at least one week before the commencement of the end term examination.

(2) Evaluation:

(a) The Examination Papers would be evaluated by the course teacher only.

(b) The evaluation shall be on the scale and grade values as provided below:

Grade	Grade description	Grade Value	Per centage
O	The highest standard for the course	7	70% and above
A+	Meets very high standard for the course	6	65% to 69.99%
A	Meets high standards for the course	5	60% to 64.99%
B+	Meets most of the standards for the assignment or course	4	55% to 59.99%
B	Meets basic standard for the course	3	50% to 54.99%
C+	Acceptable, but falls short of meeting basic standards	2	45% to 49.99%
C	Lowest passing grade	1	40% to 44.99%
F	Fail /very poor performance	0	Below 40%

(c) Cumulative Grade Point Average (CGPA) shall be calculated as follows:

$$\text{Cumulative Grade Point Average (CGPA)} = \frac{(\text{Grade Value} \times \text{Course Credits})}{\text{Total Course Credits}} = \frac{[(7 \times 2) + (6 \times 2) + (5 \times 3) + (4 \times 4) + (3 \times 4)]}{15} = 4.6$$

(3) Declaration of Results and Revaluation

(a) Moderation: Faculty Board shall consider the marks awarded by individual faculty members and moderate the marks if necessary as per the 'Guidelines to be applied, with appropriate flexibility, of Moderation' (Schedule III). Such moderation shall be effected prior to releasing the marks.

(b) The exam results shall be notified by the AAD.

(c) Change of results: Ordinarily, no changes shall be permitted in the results of examination once they have been announced. However, in the event of any change, the teacher concerned shall record the reasons in writing.

(d) Viewing of Answer Scripts: Students shall have the right to view and may discuss their written examination answers with the course teacher after the declaration of results. The course teacher shall allow students a period of atleast three working days to avail of this right.

(e) Any student not satisfied with his or her results may apply in the prescribed pro-forma online or personally for revaluation within eight days from the date of announcements of results on payment of prescribed fee. Pending results of the revaluation, the student shall be permitted to write the Repeat examination. The students may choose either the marks scored

in the Revaluation or the Repeat examination. Revaluation will be confined only to the written examination at the end of trimester.

(4) Repeat/Improvement Examination

- (a) For students who obtain an 'F' grade, repeat exams will be conducted at the end of the academic year. Students with a C or C+ grade may also opt to write repeats if necessary to achieve a CGPA of 3. The repeat examination shall be only for the remaining marks after the internal assessment/projects.
- (b) For students who take the repeat examination, the transcript shall carry the letter 'R' next to the course.
- (c) Students who wish to attempt a repeat examination shall apply for the same individually in each subject where an examination is sought, and shall pay the requisite fee 3 days prior to the date of the exam.
- (d) If a student has secured 'C' or 'C+' Grade in any of the courses, the student will be permitted to take the Repeat Examination to improve their grades. The better grade of the two examinations will be considered. For such students, the transcript shall carry the letter "I" next to the grade obtained in the course.

(5) First Attempt/Medical First Attempt:

- a) A student may apply for First Attempt in any mandatory course with the approval of the Chairperson of MPPP one or more of the following grounds:
- b) Medical conditions rendering the student unable to attempt or write the examination (Procedure to make this request is same as the procedures of attendance condonation on medical ground).
- c) Bereavement of immediate family necessitating the student's absence from the examination.
- d) Under no condition can the student who has been granted a first attempt make a second claim for the same. If absent for the first attempt, the student will have to re-register for the said course in the next academic year.

11. PROJECT ASSIGNMENT

- (1) **Pedagogy:** Students are encouraged to undertake group projects which will carry marks for both the individual component and the group component.
- (2) **Announcements:** Students are required in a trimester to submit one project assignment. The faculty member concerned shall assign the project topics in the related course at the beginning of trimester.
- (3) **Submission:**
 - (a) The project shall be submitted twenty days before the commencement of the end term examination of the trimester.

The specific date will be notified by the Examination Department.

- (b) All projects in hard copy and soft copy shall be submitted to the Examination Department.
- (c) Students shall not be allowed to access their project once it has been submitted to the Examination Department. Students are therefore advised to keep a photocopy of the project before submitting it to the Examination Department.

(4) Marking Scheme:

- (a) All project assignments shall be marked for 20 marks for written submission and 10 marks for viva- voce. Any deviation from the same has to be approved by the MPPP Council. The project marks shall be announced along with the end term examination result by the Examination Department.
- (b) In case a student fails to submit the project by the deadline he/she will be awarded zero marks for the project including viva-voce/presentation.

(5) Viva Voce

- (a) A faculty member may choose to have either project presentations or viva voce. Such presentations or viva-voce shall take place after class hours. The rescheduling of the viva-voce / presentation is subject to the discretion of the faculty member. All viva-voce / presentations shall carry 10 marks. All viva-voce / presentations shall be conducted by the course teacher/course co-ordinator, if any, in the presence of a minimum of 5 students. All viva-voce / presentations shall be completed at least 7 days before the commencement of the end term examination.
- (b) In case a student fails to attend a viva-voce / presentation on the scheduled day, without prior written permission of the course teacher, the student will be awarded zero marks for the viva-voce/ presentation in the concerned course.
- (c) The schedule for the viva-voce shall be notified by email / class notice board by the concerned course teacher and a copy of the same shall be submitted to the Examination Department.

12. EXAMINATION MALPRACTICES

- (1) All instances of examination malpractice shall be dealt with under the Principles of Conduct, 2002. Upon the discovery of, or reasonable suspicion of, any such malpractice, any faculty member, or member of the university staff, shall immediately refer the said instance to the AAD. Examination malpractice includes, but is not limited to, any of the following acts:
 - (a) Taking the examination answer script outside the examination hall at any time during and after the examination;
 - (b) Accessing mobile phones or any other electronic gadgets inside the examination hall;
 - (c) Carrying any other materials not permitted by the course teacher.
 - (d) Any communication, whether by words, gestures or otherwise, with other candidates in the examination hall, during the examination.

- (e) Removal of an answer sheet from the venue of the examination, after the commencement of the examination.
 - (f) Deliberate revelation of identity of the candidate on the answer sheet, so as to vitiate the examination results.
 - (g) Any other misconduct amounting to malpractice.
- (2) If any student is found adopting any of the examination malpractices, the concerned invigilator shall report the matter immediately to the Council for Master's Programme in Public Policy Chairperson (MPPP) through the Examination Department. After obtaining in the prescribed format, the statement by the concerned student and endorsed by the invigilator, the Chairperson, MPPP shall refer the case to DARIC.

13. PLAGIARISM

- (1) Any evidence of plagiarism detected in the assignments, essays, dissertation will be reported to the MPPP Council.
- (2) After a preliminary enquiry, MPPP Council may request concerned faculty member to give a second chance to the student (after treating the assignment/project as non-submission) or may refer the matter to DARIC.
- (3) Repeat violation will lead to suspension.

14. TRANSCRIPT REFERENCE

- (1) A first attempt examination on medical grounds shall contain the letters "MFA" in the transcript, which reads as "Medical First Attempt";
- (2) Students who take the Repeat Examination, the Transcript shall carry the letter "R" next to the grade obtained in the course.
- (3) Students, who take the Improvement Examination, the transcript shall carry the letter "I" next to the grade.
- (4) Students, who take the Special Repeat Examination, the transcript shall carry the letter "SR" next to the grade obtained.

15. EXCHANGE PROGRAMME

- (1) Exchange programmes are possible only in the second year of MPP programme.
- (2) All exchange programmes will have to be approved by the MPPP Council taking into due consideration the following factors such as:
 - (a) Whether the student can reasonably fulfil all the academic requirements of his/her current academic year such as attendance, submission of essays/projects.
 - (b) Whether the student has faced any serious disciplinary action or is facing any pending disciplinary enquiries.

- (3) In the case of funded exchange programmes by NLSIU, students are required to apply through procedures notified by MPPP Council.
- (4) Prior permission shall be obtained from Council for Master's Programme in Public Policy (MPPP) for participating in the exchange programmes.
- (5) The grades obtained at the Foreign Universities/Indian University, as well as the University where the grades were obtained, shall be indicated in the Official Transcript of the student at the time of graduation.
- (6) The grades obtained at a foreign University/Indian University shall not be included to calculate the CGPA.
Illustration: For a student who has completed 79 credits (21 courses) at NLSIU and 08 credits in a designated Foreign University/Indian University, the CGPA will be calculated on the basis of grades obtained in the 21 courses completed at NLSIU alone.
- (7) The Exchange programme is confined to the students of II year during V and VI trimester along with their dissertation work.

16. PROMOTION AND PASSING IN THE MPP PROGRAMME

- (1) A student shall be eligible for promotion to the next higher class / to the second year provided:
 - (a) Does not have an 'F' in more than 3 courses of the first year
 - (b) Does not have attendance shortage in more than one course of the current academic year.
 - (c) If the CGPA is below 3, such student may obtain required CGPA by registering and attempting the exam again when it is conducted next year apart from repeat exam to improve their grades in order to obtain the minimum CGPA of 3.
- (2) Promotion in case of carry over courses: If a student has failed a course from the previous academic year, such a course shall be a carry-over course. A student may pass this course in one of the following manner:
 - (a) By re-registering the course afresh and attending all the classes and attending all the components of evaluation (internal assessments and final exam).
 - (b) By re-registering the course afresh and attending the short-fall of attendance, in case failure is due to attendance shortage. In this case internal assessments and final exam need not be taken.
 - (c) By re-registering the course afresh and taking the final exam only (in this case the marks obtained in the internal assessment may be carried forward from previous year).
 - (d) If a carry-over course is cancelled for the subsequent academic year, special dispensation for such course may be given insofar as attendance shortage is concerned. The internal assessments and/or final examination for such course will be conducted as per necessity, and the existing syllabus will be applicable for the same.

- (3) Maximum Duration to complete MPP Programme: A student shall pass the prescribed and optional courses with a minimum CGPA of 3.00 within the maximum period of 4 years to be awarded the MPP degree (Master of Public Policy) Degree. Provided, in exceptional circumstances, the Academic Council may extend the period of 4 years.

17. AWARD OF DEGREE AND ACADEMIC HONOURS:

Students who successfully complete all the requirements of the course as laid down in relevant provisions above will be awarded the degree of Master of Public Policy (MPP). The said degree along with academic honours, as may be instituted by the University may be conferred in person or in absentia during the annual convocation.

18. COUNCIL FOR MASTER'S PROGRAMME IN PUBLIC POLICY:

- (1) The Vice-Chancellor shall constitute a council for the Master's Programme in Public Policy in charge of administering, executing, implementing and monitoring the said programme. The council shall consist of a Chairperson who shall be a Professor or Associate Professor at the Centre for the Study of Social Exclusion and Inclusive Policy (CSSEIP) which is anchoring the programme or a visiting professor who is teaching the MPPP in on a full time basis and not more than three members from the faculty teaching the programme. Two faculty members teaching in the B.A. LLB programme who are associated with the MPP programme may be nominated by the Vice Chancellor as members of this council.
- (2) The term of office of the said council shall ordinarily be two years.
- (3) The council shall meet at least once in a trimester and submit a report of its work to the Vice-Chancellor after each such meeting.

19. FACULTY BOARD FOR MPP

- (1) All faculty members teaching the Public Policy programme shall constitute Faculty Board. A senior faculty among the board shall act as the convenor.
- (2) This board shall co-ordinate, supervise, monitor and implement the MPPP in accordance with the Regulations.
- (3) The Faculty Board shall conduct Mid-Review, End Trimester Review and Annual Review of the MPPP Programme and shall submit the reports to the Vice-Chancellor.
- (4) The faculty members in consultation with the Vice-Chancellor organize review of the programme whenever required, but not in less than five years.
- (5) The Faculty Board shall address the grievances / suggestions made by the Faculty Class Council.
- (6) It shall recommend to the Vice-Chancellor, any necessary amendments to the Academic Regulations.

- (7) The Faculty Board shall identify the need and the requirement of Visiting Faculty to teach courses - compulsory / electives / one credit courses – and invite them with prior approval of the Vice-Chancellor.
- (8) The Faculty Board Convenor shall on rotation entrust to a faculty the responsibility of preparing periodical and annual reports of the MPPP which shall be submitted to the Vice-Chancellor and the Council for MPPP as and when necessary.
- (9) The Vice-Chancellor shall, in consultation with Chairperson of the Council for MPPP and the Faculty Board, and the CSSEIP faculty/research staff, assign faculty for teaching courses in the concerned academic year.
- (10) In the case of visiting faculty teaching a module or part of the course, the Vice-Chancellor shall appoint an internal faculty as the course co-ordinator.

20. FACULTY CLASS COUNCIL

- (1) **Composition:** Every trimester, , a Faculty Class Council (FCC) will be constituted for each MPPP batch, consisting of the subject teachers taking courses for the class in the trimester as well as two student representatives nominated by the class, as the Members. One of them shall be appointed as the Faculty Class Convenor. The FCC shall meet atleast once a trimester.
- (2) **Functions:** The FCC shall meet when required to:
 - (a) Discuss academic and disciplinary matters relating to the class in the trimester.
 - (b) Identify students, who in their opinion, are in need of academic support and provide the necessary assistance and guidance.
 - (c) Identify students, who in their opinion, are prone to laxity/procrastination and summon them in order to forewarn them of possible academic consequences.
 - (d) Identify students who are in need of mentorship or counselling and take appropriate steps in consultation with the concerned authorities and organizations.
 - (e) Co-ordinate with the Guest / Visiting Faculty with the assistance of the Examination Department and CSSEIP staff.
 - (f) The Faculty Class Council may bring up all these matters to the MPPP. Faculty Board for larger discussion and redressal.

Schedule 1: Course Structure and Content

Total Credits (84 credits)

Trimester 1	
PP1	Introduction to Public Policy (2 credits)
PP2	Principles of Economics (2 credits)
PP3	Politics and Society in India (2 credits)
PP4	Introduction to Data Systems (4 credits)
PP5	Transformative Constitutionalism (3 credits)
PP6	Reading Judgments and Statutes (2 credits)
Vacation	
Fieldwork (10-30 October) 2 credits	
Trimester 2	
PP7	Policy Analysis and Clinic (2 credits)
PP8	Economics for Public Policy (3 credits)
PP9	Rights, Duties and Institutions (3 credits)
PP10	Social Transformation (2 credits)
PP11	Research Methodology (3 credits)
PP12	Contract Management and Negotiations (2 credits)
Vacation	
CLP- Client-led Projects (11 February – 10 March) 2 credits	
Trimester 3	
PP13	Economic Development of India (2 credits)
PP14	Law, Policy and Development (3 credits)
PP15	Accountability and Governance (2 credits)
PPE16	Elective1 (4 credits)
PPS17	Policy Dialectics (Seminar Course - 2 credits)
Vacation	
Trimester 4	
PP18	Policy Design and Evaluation (2 credits)
PP19	Public Finance (3 credits)
PP20	Regulatory Governance and Sectoral Workshops (4 credits)
PPE21	Elective2 (4 credits)
PPE22	Elective3 (4 credits)
Internship (Optional)	
Trimester 5	
PP23	Policy Practice (2 credits)
PP24	Responsible Business (2 credits)
PPS25	Dissertation Seminar (2 credits)
PPE26	Elective4 (4 credits)
Trimester 6	
PP27	Dissertation (10 credits)

Type	Core	Elective	Seminar	Field	Dissertation
Credits	50	16	4	4	10